



Westfield Athenaeum Image Use and Reproduction Fee Schedule

Image Reproduction Fee Schedule

All services are charged a \$5.00 set up fee once per order

Each Scan	Up to 150 MB or 600 DPI	\$10
Each Print	8.5 x 11	\$5
Research over half-hour	1 st half-hour is included in each scan/print	\$20 per hour
Postage and handling	Material sent via USPS	\$5
Each additional scan	Up to 1200 DPI	\$20
Prints over 8.5 x 11		\$10

Image Use Policy and Fees

Use fees are charged on a per image basis, one time use. An *Application for Permission to Publish Images* must be completed and signed, and all reproduction and use fees must be paid in advance.

<i>Personal Use:</i>	Reference purposes or home display	No fee
	Gift for personal use (home display)	No fee

Commercial Display in Public Spaces: \$25

<i>Exhibitions:</i>	For Profit	\$25
	Non-Profit	No fee

<i>Book Publication:</i>	<i>Use Fees apply for academic publications and textbooks.</i>	
	Inside use 1-5,000 copies	\$25
	Inside use over 5,000	\$50
	Book Cover 1-5,000 copies	\$100
	Book Cover over 5,000 copies	\$150

Academic Uses:
Dissertations, theses, scholarly journals, and classroom use by students or staff No Fee

<i>Newspapers, Corporate Publications, Magazine and Newsletters:</i>	Inside pages (under 50,000 Circulation)	\$25
	Cover (under 50,000 Circulation)	\$100
	Inside pages (over 50,000 Circulation)	\$50
	Cover (over 50,000 Circulation)	\$150

Advertisement: \$200

Non-Editorial Use:

(Includes items such as Posters, Postcards, Calendars, Tee Shirts, Note Cards, etc.)

Non-Profit (Under 50,000 Circulation)	\$50
For Profit (Under 50,000 Circulation)	\$150

CD-ROM, Video and Software:

Non-Profit	\$25.00 /yr.
For Profit	\$50.00/yr.

Television Broadcast:

Network and Cable:	\$75.00
Public TV (not local) and Non-profit	\$25.00
Public TV (local)	No per image fee* - subject to set-up fees

Multimedia projects:

\$250.00

(For multimedia projects being released in more than one medium [broadcast, CD-ROM, DVD, Video] for one production. Does not include Book production or website use. Allows for promotion.)

** A Set-up fee for on-site filming and research will be charged to local Public TV and Cable Access Stations, to be billed at \$50.00 (0-4 hours) or \$100.00 (4-8 hours). Day starts at booked appt. time - 24 hr. cancellation notice is required.*

Internet/Website:

Images will be provided at 100 DPI only. The intended website address must be provided, and a link to the Westfield Athenaeum's website is required.

Personal	\$25.00/yr.
Non-profit	\$25.00/yr.
Commercial	\$50.00/yr.