



## Meeting Room Rental Spaces at the Westfield Athenaeum

### **For-Profits:**

Florence Rand Lang Auditorium	\$100 – Up to 4 hours per day	\$150 – More than 4 hours per day
Jasper Rand Art Museum	\$100 – Up to 4 hours per day	\$150 – More than 4 hours per day
Elizabeth Stewart Reed Room	\$ 75 – Up to 4 hours per day	\$125 – More than 4 hours per day
Whitney Study	\$ 50 – Up to 4 hours per day	\$100 – More than 4 hours per day
Boys & Girls Library Activity Room	\$ 50 – Up to 4 hours per day	\$100 – More than 4 hours per day
Committee Room	\$ 25 – Up to 4 hours per day	\$ 50 – More than 4 hours per day

### **Non-Profits:**

Free for the first two hours. Non-profit groups using the meeting rooms will be charged 50% of the For-Profit rate after the first two hours. Proof of non-profit status may be requested at the time the meeting room reservation request is made.

*NOTE: A fee of \$50 per hour for For-Profit Organizations and \$25 per hour will be charged for Non-Profit Organizations in addition to the room rental fee, if applicable, in order to pay for additional custodial services after normal operating hours.*

### **Accommodations:**

<b>Florence Rand Lang Auditorium</b>	Maximum capacity: 125 people Theatre-style risers, air-conditioned, large projection screen, convenient to public restrooms and main lobby
<b>Jasper Rand Art Museum</b>	Maximum capacity: 75 people Large, airy museum gallery space just off the main lobby
<b>Elizabeth Stewart Reed Room</b>	Maximum capacity: 60 people Elegant setting with comfortable lounge seating, convenient to main lobby
<b>Boys &amp; Girls Library Activity Room</b>	Maximum capacity: 50 people Modern projection and sound equipment available; handicapped-accessible restroom adjoining the room, sink available in the room
<b>Committee Room</b>	Maximum capacity: 35 people Classroom style, with white boards, convenient to public restrooms and vending machine
<b>Milton Burrall Whitney Study</b> <i>For use after 5 p.m., please speak with the Director</i>	Maximum capacity: 30 people Historic wing of the Fowler-Gillett Homestead (circa 1838), boardroom style meeting room can be set up for small meetings and presentations, private restroom off the hallway

***Wireless high-speed Internet service is available in all public meeting rooms, as well as portable audiovisual equipment.***