



**Westfield Athenaeum
Application for Use of Images/Permission Form**

Name of Applicant:

Organization and Title (if applicable):

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Please allow for at least a two-week turn around time for copies and scans.

Image Reproduction Fee

Collection	Image Title and/or Description	Fee

Image Use Fee

Image	Intended Use	Fee
	Set up fee	\$5.00

Total \$ _____

Email scans Save scans to flashdrive provided by applicant

Default scan is in RGB at 600 DPI with output as a JPEG file. Please specify any preferences below including, scan DPI, output file type, and color or gray scale scanning.



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Intended Use of Material:

- Images are for personal research and will not be copied, reproduced, or publicly displayed
- Images will be reproduced
- For Profit
- Non-profit

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| <input type="checkbox"/> Advertisement | <input type="checkbox"/> Book | <input type="checkbox"/> CD-ROM |
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Title or description of use

Author/ Producer:

Publisher:

Projected date of Publication/production:

Estimated size of edition/print run:

To the best of my knowledge the above information is accurate. I have the power to enter into this agreement and have read the Westfield Athenaeum Image Use and Reproduction Policies and agree to abide by their conditions. For any other use, a separate application is required.

Signature of Applicant:

Date:

Permission is granted for the use described above. For any other use, a separate application is required.

Westfield Athenaeum Staff:

Date:

Staff: Please photocopy this page and keep a copy for the Athenaeum files. Both copies must be signed.